

Presenter Outline

The School Night Presentation

2-4 Days Prior

- ___ Call Cubmaster or Pack School Night Coordinator and review plans
 - Fill out Pack information for the School Coordinator sheet.
 - Make sure the Pack has an activity for the new Scouts
 - Make sure the Pack has uniformed Scouts and Leaders at School Night
- Make sure Pack has a Parent Orientation scheduled within (1) one week from the School Night. (Ask for a specific date, site, and time.) The Orientation will be announced to all present at the School Night.**

6:15 p.m.)

- ___ Presenter arrives and sets up:
 - Grade-level signs on tables
 - Set up Welcome table
 - Parent Packets
 - Check-Out area
- ___ Pack and Den representatives put up displays and prepare for Opening Flag Ceremony (OPTIONAL)
 - Cub master meetings should have already established the following: Can any dens take additional Scouts if available? Are there any critical leadership positions that need to be filled?

6:45 p.m.

- ___ Cub Scouts or Pack Representatives are positioned by the door to welcome parents and families to School Night. Hand out items from Welcome Table (listed above)
- ___ Instruct parents to sit at tables by grade level. Assign one parent to be the “temporary group chairman” for each grade and give them a Den Roster.
- ___ Before you start, ensure that Scouts/parents are seated in groups of 6-8 by grade level.

7:00 p.m.

INTRODUCTION

- ___ Welcome everyone to “School Night for Scouting.”
- ___ Lead Pledge or Introduce Cub Scout Pack for Opening Flag Ceremony (optional).
- ___ Introduce yourself
- ___ Let them know that the School Night will be accomplished in three parts:
 - PART 1 - A 10-minute Overview of Cub Scouting
 - PART 2 - Organizing the Scouts into dens with leaders.
 - PART 3 - Register the Scouts and new leaders.

OVERVIEW OF CUB SCOUTING

ScoutingBuilds Character and Instills Values
....Teaches Citizenship and Responsibility
....Brings the Family Together
....Is Fun

___ Ask all parents who have ever been Cub Scouts, Boy Scouts, or Girl Scouts to raise their hand.

___ Do we have any Eagle Scouts in the crowd? - Please stand - applause

SEND SCOUTS OUT FOR THE ACTIVITY

___ Use **A Parent's Guide to Cub Scouts** to explain Pack organization

___ Explain what a Pack is:

A pack is made up of several dens

A pack meets once a month - all Cub Scout families attend

The Cubmaster leads the monthly pack meeting.

___ Explain what a Den is:

A den consists of 6-10 Scouts

A den meets once a week

A den is led by a den leader (parent) assisted by assistant den leaders

Den meetings have games, crafts, stunts, songs, ceremonies, and lots of fun

___ Brief Overview of Camping opportunities using the flyers in the Parent's Packet

___ Give **Pack(s) 2 Minutes** to describe **"What makes them Special."**

Days and Location of Pack Meetings

Highlight up to 3 Special Upcoming Events

Tips for the Remainder of the Presentation:

-Have Pack Leadership prepped to answer questions individually and provide assistance

-Avoid addressing Questions in Front of the Group – answer them individually

-If someone asks a good question, share it, and the answer, with the group

-Our Goal is 100% Sign Ups – It is a **"Sign Up Night,"** not **"Information Night."**

ORGANIZING DENS AND RECRUITING LEADERS

___ Explain Leadership within the BSA. Elaborate for a minute or two on your personal experiences.

___ Do the ruler presentation on why taking part in your cub scouts experience is essential.

___ Review the 100-point form.

___ Explain that all den meetings are planned out for the parent leaders. Explain to parents that Scouting has taken the guesswork out of being a leader.

___ Explain the following:
Every person, Scout and adult, pays a registration fee.

Announce registration fee \$125, *Scout Life* fee \$, And total \$.

Explain that each adult who serves as a leader must complete an application and be approved. The adult fee pays for processing, liability insurance, and Scouting magazine.

Write payment information on the bottom of the application: **Write “check #” or “cash”**
Point out the *Scout Life* bubble if they want a subscription. Remind them to complete the grade box as well.

___ **Before you turn in applications and fees, we will organize them into dens...**

Den Organization

___ Led by Den Leader or Pack Member if present – explain Den Meeting Day, time and location, next meeting, needs, recruit assistants, etc.

___ If the Den needs Leadership, appoint a “temporary” chair for the night.

- Review and Complete the Den Roster
- Select Leader and Assistants
- Select Day, Time, and Location of Meetings
- Ask the Dens to Raise their Hands once a Leader is Selected
- Lead Applause for New Leader

___ Give the Dens Time to Work – Do not jump in too soon to help. Along with other leaders, keep checking in with dens as necessary.

___ **Announce, Date, Time, and Site of Cub Scout Pack’s “Parent Orientation”:**
(Orientation to happen next week)

Date: _____ Time: _____

Site: _____

REGISTER THE SCOUTS AND NEW LEADERS

- ___ Check Out Area positioned near the exit to collect youth and adult applications, money, and Den Rosters
- ___ Have a leader ready to intercept anyone not stopping at the Check Out
- ___ Lead Each Family through the Checkout procedures.
 - Welcome them and thank them for joining
 - Review Applications for required fields and proper payment.
 - Have Change ready for Cash Payments
 - Make Checks payable to **BSA** or **Boy Scouts of America**
 - Return Top Page of the Application with Cub Scout Promise Circled
 - Hand out Pack calendar (if applicable)
 - Give slime only to parents
 - Make sure they know when their next meeting is
- ___ When everyone has left, obtain the Unit Leader's signature on all youth applications and Committee Chair and Chartered Organization Representative's signature on all adult applications.
- ___ Separate Copies of Applications and keep Local Council Copies of all applications received.
- ___ Give a copy of the Den Roster to Cubmaster or Den Leader; presenters keep an office copy.